

## Phoenicia Library Board of Trustees

### Minutes from Library Board Meeting on May 20, 2021 (6:30 p.m.) (via Zoom)

Minutes prepared by Holly George-Warren

**Present:** Holly George-Warren; Bernie Handzel; Bethia Waterman; Karin Connelly; Jennifer Montalbano, Becca Frank; Director Liz Potter.

**Agenda:** Bernie made a motion to approve agenda: Karin 2<sup>nd</sup>; all in favor.

**Minutes:** Bernie made a motion to approve the April 2021 board meeting minutes; Jen 2<sup>nd</sup>; all in favor.

#### ACTION ITEM:

Bernie made a motion to adopt the Pandemic Plan for New York State; Bethia 2<sup>nd</sup>; all in favor.

#### ACTION ITEM:

Bernie made a motion to adopt the Service Phase D from Phased Reopening Plan; Becca 2<sup>nd</sup>; all in favor.

#### Director's Report:

For now, the mask rule will stay in place in library and at plant sale.

#### Treasurer's Report:

Jen circulated the financial report/bank balances.

#### Committee Reports:

Friends of the Library: via Liz: Though Jane can't help with events right now, she can raise money and awareness of the Library.

#### Old Business:

Plant sale will be June 12. Plants can be dropped off at Marvella's, who will be able to work at the Plant Fair. Joan volunteered to help; Holly will chair the Plant Sale committee; Bernie, Karin, Bethia & Becca are volunteering too. After depositing income, Bernie will give a deposit receipt to Liz for record-keeping.

Bethia suggested that for board expansion's sake, we can hopefully meet in person soon so prospective new trustees can get to know us.

#### New Business:

Thur. July 15 will be an in-person Board meeting at the library.

Karin C announced that this is her last meeting, due to her impending move.

**Public Comment: None.**

Bernie a motion to adjourn; Karin 2nded it; all in favor.

**Next Board meeting is Thursday, June 17, 2021 @ 6:30pm via Zoom)**

**Meeting adjourned at 7:03 pm.**