

Phoenicia Library Board of Trustees

Minutes from Library Board Meeting on June 17, 2021 (6:30 p.m.) (via Zoom)

Minutes prepared by Holly George-Warren

Present: Holly George-Warren; Bernie Handzel; Bethia Waterman; Jennifer Montalbano, Becca Frank; Director Liz Potter.

Agenda: Bernie made a motion to approve agenda: Becca 2nd; all in favor.

Minutes: Bernie made a motion to approve the May 2021 board meeting minutes; Bethia 2nd; all in favor.

ACTION ITEM:

Bernie made a motion to change the bylaws to having five trustees on the Board, Becca 2nd ; all in favor.

ACTION ITEM:

Bernie made a motion to accept the 78 signed Petitions for the 414: Bethia 2nd; see below; all in favor and resolution below:

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE PHOENICIA LIBRARY

A meeting of the Board of Trustees of the PHOENICIA LIBRARY was held on the 17th day of June 2021.

The following Trustees were present, constituting a quorum of the Board:

Holly George-Warren; Bernard Handzel; Bethia Waterman; Jennifer Montalbano, Becca Frank

The following motion was made, seconded and unanimously carried:

WHEREAS, there has been presented to the Board of Trustees of the Phoenicia Library a petition signed by 78 qualified voters of the Town of Shandaken, asking that the following question be placed upon the ballot and voted on at the next general election of the Town of Shandaken:

SHALL THE TOWN OF SHANDAKEN INCREASE ITS ANNUAL CONTRIBUTION FOR THE OPERATING BUDGET OF THE MORTON MEMORIAL LIBRARY BY TEN THOUSAND (\$10,000) DOLLARS TO THE SUM OF FIFTY-FOUR THOUSAND, SEVEN HUNDRED FIFTY (\$54,750) DOLLARS ANNUALLY; AND SHALL THE TOWN OF SHANDAKEN INCREASE ITS ANNUAL CONTRIBUTION FOR THE OPERATING BUDGET OF THE PHOENICIA LIBRARY BY TEN THOUSAND (\$10,000) DOLLARS TO THE SUM OF ONE HUNDRED EIGHTY-TWO THOUSAND (\$182,000) DOLLARS ANNUALLY?

WHEREAS, the endorsement of this Board of Trustees of the Phoenicia Library is required before such question may be placed upon the ballot

NOW, THEREFORE, BE IT RESOLVED, that this Board of Trustees hereby endorses the petition presented to it and directs that the following question be voted on at the next general election of the Town of Shandaken:

SHALL THE TOWN OF SHANDAKEN INCREASE ITS ANNUAL CONTRIBUTION FOR THE OPERATING BUDGET OF THE MORTON MEMORIAL LIBRARY BY TEN THOUSAND (\$10,000) DOLLARS TO THE SUM OF FIFTY-FOUR THOUSAND, SEVEN HUNDRED FIFTY (\$54,750) DOLLARS ANNUALLY; AND SHALL THE TOWN OF SHANDAKEN INCREASE ITS ANNUAL CONTRIBUTION FOR THE OPERATING BUDGET OF THE PHOENICIA LIBRARY BY TEN THOUSAND (\$10,000) DOLLARS TO THE SUM OF ONE HUNDRED EIGHTY-TWO THOUSAND (\$182,000) DOLLARS ANNUALLY?

Thereupon the resolution was passed by a vote of 5 in favor, 0 opposed.

The undersigned, Secretary of the Board of Trustees of the Phoenicia Library, hereby certifies that the above is a true copy of a resolution passed by the Board of Trustees of the Phoenicia Library on the 17th day of June 2021.

_____ Date: _____

Bernard Handzel, President, Board of Trustees, Phoenicia Library

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ACTION ITEM:

Bernie made a motion to **approve changes to Phase Service Level D: Approval of limited Outside Programs (Phased Reopening Plan) (as listed below); Becca 2nded; all in favor.**

- Masks required indoors, masks not required outdoors
- Staff may use kitchen facilities with door closed, one at a time for refreshments
- Outside programs do not require pre-registration (i.e. density)
- Rules on density, cleaning protocols and documentation, health screens may follow the evolving NYS guidance at discretion of the director.

ACTION Item:

Bernie made a motion to give a Discretionary bonus of \$10/hour in addition to hourly wage to Francesca when she runs the Farmers Market on Sundays; HGW 2nded; all in favor. She is doing the work of two people.

Director's Report:

Farmers market is a great platform for trustees to stop by our table and reach out to the community. Jen will stop by the table this Sunday June 20.

Liz will circulate a list of local folks we should reach out to about Library.

Board meeting format: we discussed meeting in person vs. Zoom meetings. We will meet via Zoom in July & August. We will plan to meet in person in Sept.

Liz is awaiting guidelines from the State about new ventilation requirements.

Treasurer's Report:

Jen circulated the financial report/bank balances.

Committee Reports:

Building committee:

Committee will be meeting with Nick to address the library door problem.

Old Business:

Beth commented on the success of the Plant Sale and everyone's participation. HGW will add the list of names & addresses of donors.

New Business:

Karin C submitted her resignation from the Board as of May 30, due to her impending move. Bethia discussed the Balkan concert as being on Sept. 18 and the location possibilities. She thinks Glenbrook Park is the best locale for logistics. Bernie made a motion to hold the concert on Sept 18 at Glenbrook Park, from 4-7 pm; Becca 2nd it; all in favor.

Public Comment: None.

Bernie a motion to adjourn; HGW 2nded it; all in favor.

Next Board meeting is the Annual Meeting on Thursday, July 15, 2021 @ 6:30pm in person at the Library)

Meeting adjourned at 7:11 pm.