

Phoenicia Library Board of Trustees
Minutes from Library Board Meeting on Feb. 16, 2023
Minutes prepared by Holly George-Warren

Present: Holly George-Warren, Bethia Waterman, & Sandy Hyun. **Absent:** Trustees Bernie Handzel and Becca Frank, director Liz Potter.

Motion to approve agenda by made by Holly, seconded by Sandy; all in favor.

Motion to approve the minutes from January meeting by Holly, seconded by Sandy. All in favor.

ACTION ITEM: Approval of Annual Report to the State on 2022

Holly made a motion to approve the Annual Report to the State on 2022; Bethia 2nd, all in favor.

ACTION ITEM: Personnel Actions, for approval by board:

- Sandy made a motion to raise the hourly wage of Carol Estey to \$17.20 / hour (from \$17.16) so that all clerks receive the same minimum base pay; Holly 2nd, all in favor.

ACTION ITEM: Sandy made a motion to approve of moving our accounting firm to Woodworth and Zarolnick, Inc. effective January 31, 2023; Holly 2nd; all in favor.

Treasurer's Report:

Becca sent the bank balances, and Liz sent the general fund budget.

New Business:

Discuss Plant Sale & Bake Sale at next meeting

Holly made a motion to donate approx.. \$200 to buy a "brick" to donate to the new Olive Firehouse; Sandy 2nd; all in favor.

Unfinished Business:

We're still interested in memorial plaques on benches and wondered if Liz reached out to patron wishing to memorialize his loved one.

Holly will contact Nancy Bell about the type of tree for our backward to replace redbud, which we hope to tie in with Marvella's memorial; Holly will follow up with Marvella's family.

Public Comment:

Next meeting date: March 16, 2023, at 6:00 pm.

The meeting was adjourned at 6:10 pm on a motion by Bethia, 2nd by Holly; all in favor.