

Phoenicia Library Board of Trustees
Minutes from Annual Library Board Meeting on July 2022 (via Zoom)
Minutes prepared by Holly George-Warren

Present: Bernard Handzel, Holly George-Warren, Bethia Waterman, Becca Frank, Jennifer Montalbano, and Director Liz Potter
Guest: Autumn Brookmire

Motion to approve agenda by Bernie seconded by Bethia. All in favor.

Motion to approve the minutes from June meeting by Bernie with a correction made of deleting Bernie's attendance at meeting from minutes, seconded by Becca. All in favor.

Director's Report:

We discussed the Library's Annual Report for 2021 and the staff's viewpoint: This summer, many visitors came to the Library, & computer use is up to pre-pandemic levels but fewer children are in the building.

Liz reported that new DVDs are harder to acquire now, and between streaming popularity and lack of new DVDs, circulation may go down in the future, since DVDs have been very popular items for check outs.

Hot water heater had to be repaired; it may have to be replaced in the future.

\$26K refund of payroll tax has been applied for by our accountant via the ERC program.

Treasurer's Report:

Jen will send the bank balances soon.

Liz discussed the budget and the programming expenses; Liz proposes that we add \$10K to the programming budget to reflect income we have secured via grants and donations for programming. Bernie made a motion to revise the Operating Budget by increasing \$10K to Programming Expenses; Becca 2nd; all in favor.

New Business: none

Unfinished Business:

None.

Public Comment: Autumn will meet with Liz to discuss children's programming.

Next meeting date: August 18, 2022 at 6:30 pm via Zoom.

The meeting was adjourned at 7:18 pm on a motion by Bethia, 2nd by Bernie; all in favor.