

**Phoenicia Library Board of Trustees**  
**Minutes from Library Board Meeting on March 17, 2022 (via Zoom)**  
Minutes prepared by Becca Frank

**Present:** Bernard Handzel, Sandy Hyun, Holly George-Warren, Bethia Waterman, Becca Frank, and Director Liz Potter

**Absent:** Jennifer Montalbano

Bernie called the meeting to order at 6:33 pm.

Motion to approve agenda by Bernie with one revision (adding new business: concert) seconded by Holly. All in favor.

Motion to approve the minutes from February's meeting by Bernie, seconded by Sandy. All in favor.

**Director's Report:**

Liz discussed highlights from the annual report:

- 248 Programs were held in 2021 for children and adults, in-person, off-site, and online.
- Susan Penick delivered 28 ESL sessions for 3 students.
- We added hundreds of thousands of e-content which is important since 25% of our checkouts are online.

Action Item: Beth moved that we approve the annual report, Sandy seconded. 4 in favor. Bernie was absent during the vote due to technical difficulties.

- Liz applied for two big grants - Bullet Aid Ulster, and County Resilience Grant
- The Phoenicia Library is eligible for the Beyond the Library Wifi Access Point to send a signal for 300 feet outside of the library building.
- May 1st will be the last day of the library grocery delivery program due to space issues. Liz had a conversation with the principal at Phoenicia Elementary about hosting the program.
- Staffing has stabilized at the library.

**Treasurer's Report:** Jen will provide her report.

**Committee Reports:** none.

**Old Business:** The investment policy was discussed. The board decided to table the discussion until a later date.

**New Business:** Beth will plan a meeting with Max Fass about planning the next Balkan Festival.

**Public Comment:** none

**Next meeting date:** April 21, 2022 at 6:30 pm.

The meeting was adjourned at 7:24 pm on a motion by Bernie, seconded by Sandy; all in favor.