

**Phoenicia Library Board of Trustees**  
**Minutes from Library Board Meeting on May 19, 2022 (via Zoom)**  
Minutes prepared by Beth Waterman

**Present:** Bernard Handzel, Sandy Hyun, Bethia Waterman, Jennifer Montalbano, and Director Liz Potter

Guests: Autumn Brookmire, Manny Jean-Pierre

Motion to approve agenda by Bernie/seconded by Sandi. All in favor.

Motion to approve the minutes from April meeting by Beth/seconded by Jen. All in favor.

**Action item:** Bernie made a motion to increase Elizabeth Potter's compensation for director's health insurance to \$300 per month immediately. \$450 per month in 2023, \$600 per month in 2024. – so it's broken down in manageable increases per year.

**Director's Report:** Staff are weeding books. The staff member on disability is not allowed to return until September 1. Temporary disability benefits have expired.

Liz is participating in a library initiative called CREW – Community Response to Extreme Weather which will establish us as a climate resilience hub. We will continue to promote community reliance programs and host a red cross disaster preparedness workshop this summer. Future board meetings if held in person will require a state-mandated policy and public hearing. Liz is planning to purchase OWL PRO, to facilitate future hybrid meetings.

**Treasurer's Report:** Jen will send balances on Monday.

**Committee Reports:** none

**Old Business:** Liz will circulate our existing investment policy and the board will meet to discuss whether it is adeq.

**New Business:** none

**Public Comment:** Manny questioned whether Liz's compensation increase for health insurance would be satisfactory in three years given the current market.

**Next meeting date:** Thursday, June 16 at 6.30 pm.

The meeting was adjourned at 7.20 pm on a motion by Bernie, seconded by Bethia; all in favor.