

**Phoenicia Library Board of Trustees**  
**Minutes from Library Board Meeting on September 21, 2023**  
Minutes prepared by Becca Frank

**Present:** Bernard Handzel, Bethia Waterman, Becca Frank, and Director Liz Potter  
**Absent:** Sandy Hyun, Holly George-Warren

Bernie called the meeting to order at 6:02 p.m.

Motion to approve agenda by Bernie, seconded by Becca. All in favor.

Motion to approve the minutes from August's meeting by Bernie, seconded by Becca. All in favor.

**Director's Report:**

Liz discussed the completion of the annual report. The report will be made available to the public in paper and digital (on the library's website) formats.

Action Item: Beth moved that we approve the annual report, and Bernie seconded. All in favor.

Action Item: Bernie moved that we approve the following three personnel actions, Beth seconded, and all were in favor:

- Appointment of Maureen Miller as a sub
- Appointment of Kathy Hazeltine as a sub
- Susan Penick taking short-term disability leave from August 2023 to TBD

**Treasurer's Report:** Becca sent the bank balances. Bernie will renew the Rondout CD. The board discussed the potential of moving some funds from a savings account to a new CD.

**Committee Reports:** Bernie and Liz met to discuss the 414. If Proposition 414 passes, the average tax raise per household income will be \$4.86 which is less than the increase in 2021.

**Unfinished Business:** The Balkan Festival will occur rain or shine.

**New Business:** Bernie made a motion for the library to donate \$250 to the Woodstock Library as part of their "Buy a Brick" fundraiser. Beth seconded. All in favor.

**Public Comment:** none

**Next meeting date: October 19, 2023 at 6:00 p.m.**

The meeting was adjourned at 6:40 p.m. on a motion by Beth, seconded by Bernie; all in favor.